

College Council Minutes

Date: 3.16.18 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: CC127

Item/Presenter	Minutes
Minutes	Minutes from the meeting held on 3/2/18 were previously sent out for review. Any comments and/or corrections, please contact Beth.
Transition Planning	The Board of Education announced Dr. Tim Cook as the college’s new president, effective July 1. Jane Reid, CCC Board of Education Chair, expressed her appreciation to everyone who participated in the president search. Amanda Coffey will be partnering with Lori Hall to write a transition plan. The college is preparing a briefing packet including information about the college. Amanda will be visiting all of the associations, the department chairs, the two other campuses to talk about transitions, your contributions and ideas on to make this a successful transition.
Registrar/Enrollment Services Updates	<p>Online Application – Chris Sweet brought forward a proposal to make the Social Security number (SSN) field optional on our online admissions application. Some students are unable or have concerns when asked to provide it for a variety of reasons. The application will include language that if you plan to apply for financial aid, that you will need to provide your SSN.</p> <p>Directory Information – Another proposal from Chris was to include enrollment dates to the Board policy as one of the directory items that the college can disclose without prior written consent from the student. The Family Educational Rights and Privacy Act (FERPA) allows us as an institution to deem certain information as directory information on behalf of the student. Chris will take recommendations back to review and both items will move forward.</p> <p>Recommendation: Eliminate 8. b. – Class location to Campus Safety in cases of health or safety concerns.</p>
ISP – 1st Read	<p>ISP-472 Repeat of Course for GPA Recalculation was brought forward for review without changes and will come back for a second read.</p> <p>Discussion: no comments.</p>
Tuition and Fees for 2018-19	Alissa Mahar shared that the Board approved an increase to the in-state tuition of \$7 per credit hour and the College Services fee of \$5 per term. No changes are recommended for the out-of-state tuition, the General Student Fee, or the Student Technology Fee. The college looked internally to balance our budget, but in the end, it was necessary to suggest these increases. On March 22, Jeff Shaffer, Dean of Business Services, will walk through the financial forecast update and learn about the college’s long-term financial projections.

<p>CCC Foundation Scholarships</p>	<p>Representatives from the Foundation and Financial Aid shared their campaign, “Half a Million Reasons to Apply,” about upcoming scholarship opportunities. During 2017-18, 662 applications were submitted and over \$590,000 was awarded to our students. Starting this year, expect changes to the scholarship application, the evaluation process, and optional letters of recommendation. The new deadline of April 12 will now extend past spring break. Students need a 2.0 GPA and be registered for at least six credits each term. A communication plan will go out to students, faculty, and staff through a variety of methods to promote these scholarship opportunities and new changes for 2018.</p>
<p>Board Policy – 2nd Read</p>	<p>Denice Bailey brought the following Board policies forward for the second read. They will move forward to Presidents’ Council and then to the Board for final approval.</p> <ul style="list-style-type: none"> ● BDDH: Public Comment in Board Meetings ● BF: Policy Development and Review ● BFC: Adoption and Revision of Policies ● EB: Health and Safety ● EBB: Integrated Pest Management ● EBCD: Emergency Closures ● ECA: College Safety ● ECAC: Video Surveillance ● ECD: Traffic and Parking Controls ● EDK/KGF: Use of College Equipment and Materials ● EEBA: Use of College Vehicles ● EI: Insurance Coverage <p>Discussion: no additional comments.</p>
<p>Diversity, Equity, and Inclusion Committee (DEI)</p>	<p>John Ginsburg and Klaudia Cuevas presented the updated Diversity, Equity, and Inclusion Committee charter. Back in early 2017, the Diversity Taskforce requested feedback and obtained campus input on important diversity and equity areas from the college community including student, staff, and faculty. A survey was created from the feedback to determine the top three focus areas related to diversity and equity. Starting fall 2017, the college administration formed the Diversity, Equity, and Inclusion Committee based on that feedback. CCC strives to address, explore, educate, learn about, and respond to the diversity of the human experience per the charter. Moving forward, the committee will assist the institution in developing a comprehensive, strategic diversity plan focusing on diversity training for employees, hiring/retention of diverse staff, and diversity in our student body.</p>

<p>Global Learning Committee</p>	<p>Ida Flippo brought forward a draft of the Global Learning Committee charter. The committee will provide information, promote, and facilitate quality global learning curriculum and experiences for our faculty, staff, and students. They will serve as an advisory body for the college community to assist in the development, implementation, and review the standards and procedures associated with global learning opportunities and curriculum. In regard to global learning proposals, the committee will provide guidance and recommendations. The next steps are to assemble committee members. This standing committee will report to College Council.</p>
<p>Title IX & Gender or Sex-Based Misconduct Policy</p>	<p>Chris Smith brought forward the policy for a third read. The content has not changed, but due to significant format changes to improve the appearance, it was agreed to review once again. Previous language included on the Title IX Process Map referred to the <i>BIT Process</i> and has been updated to <i>Student Conduct</i>. Please send additional feedback or comments to Chris.</p> <p>On a side note, as part of Sexual Assault Awareness month, you will see information about several education and action activities which ASG and members of the Title IX Resource team have planned. On April 27, plan to attend “responsible employee” training presented by the Oregon Attorney General’s Sexual Assault Task Force (SATF) in association with the CCC Title IX team.</p>
<p>Committee Reports 1. Presidents’ Council / Sue Goff</p>	<p>Presidents’ Council: no recent meeting to report.</p>
<p>Association Reports 1. ASG / Gabi Romero 2. Classified 3. Part-Time Faculty / Leslie Ormandy 4. Full-Time Faculty / Casey Sims 5. Administrative Confidential / Sunny Olsen</p>	<ol style="list-style-type: none"> 1. ASG: April is Sexual Assault Awareness month. Many events are planned including: April 2, ASG will ask for help to place 1,200 teal flags to represent sexual assault survivors; April 16-20, Clothesline Project; April 23-26, the #MeToo movement, available resources and self-care boxes, a showing of The Hunting Ground, and conversations about consent; April 25, National Denim Day. 2. Classified: No report. 3. Part-Time Faculty: Currently, we have many projects involving management and the Oregon Education Association (OEA). 4. Full-Time Faculty: Currently, the college is working to hire two positions: Psychology and Counseling. There was a need for the POR subcommittee to meet when Terry Mackey announced his retirement. The decision was to move forward to hire a librarian. The math department is “on deck” to hire fall term. All Oregon community colleges associations with OEA representation now have the opportunity to apply for grants up to \$5,000 to engage and provide funding for students. The Campus Guitar Project experienced a substantial setback when several guitars were stolen from campus. The value is to lead with trust and know that most of the time it is reflected back. This

	<p>value remains unchanged. Thanks to Craigslist, reinforcements have arrived and will be ready to place on campus spring term.</p> <p>5. Administrative Confidential: Welcome tents will be located at both the Oregon City and Harmony Campuses. Please sign up to volunteer spring term on April 2 & 3. Reminder to join us for the All Staff Breakfast on March 22.</p>
<p>Present</p>	<p>Sue Goff (Chair), Stephanie Schaefer, Casey Sims, Greer Gaston, Emilie Azorr, Mary Vest, Amanda Coffey, Ryan Davis, Lori Hall, Laura Smith, Alissa Mahar, Leslie Ormandy, Lizz Norrande, Ida Flippo, Sunny Olsen, Chris Sweet, Chris Hughes, Paul Moredock, Klaudia Cuevas, J Anderson, Karen Ash, Jennifer Anderson, Phil Zerzan, Lisa Reynolds, Chris Smith, Matt Goff, Sarah Hoover, Beth Hodgkinson (Recorder)</p>